



**Constitution
Bylaws
General Procedures
Specific Rules**

RBYSL, Inc. 859 Washington St. PMB #109 • Red Bluff, CA 96080 •
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CONSTITUTION

1:01 NAME

1:01:01 This Association shall be known as the Red Bluff Youth Soccer League, Incorporated also referred to as the RBYSL or the League.

1:02 BOUNDARIES & TERRITORIES

1:02:01 The territory of this League shall encompass all of the Red Bluff High School and Los Molinos Unified School District boundaries, excluding the Cottonwood and Evergreen elementary school districts.

1:02:02 The governing authority of this League may create geographical subdivisions within the territory, which shall be known as "Clubs."

1:02:03 The principal office of this Corporation for its transaction of business is located in the city of the current President's address and the county of Tehama, California.

1:03 PURPOSE

1:03:01 The purpose of this League shall be to develop, promote, and administer the game of soccer among all youth, boys and girls, under 19 years of age.

1:04 COLORS

1:04:01 The representative colors of this League shall be Blue and white.

1:05 AFFILIATION

1:05:01 This League shall be an affiliate branch of, and comply with, the authority of the California Youth Soccer Association (CYSA), the United States Youth Soccer (USYS), and the United States Soccer Federation (USSF).

1:06 AUTHORITIES

1:06:01 This League shall be governed by its Constitution, Bylaws, General Procedures, and Specific Rules as adopted by the Members, and the rules established by CYSA, USYS, and USSF.

1:06:02 The governing authority of this League, whose powers are designated in the Bylaws, shall be vested with the Board of Directors of this League.

1:07 MEMBERSHIP

1:07:01 Voting Membership will consist of registered players ages 18 years of age or older, registered coaches, licensed RBYSL Referees age 18 years of age or older, Parents or Guardians of Registered Players, and Board Members.

1:07:02 All Members shall abide by the Constitution and Bylaws of the League, all General Procedures and Specific Rules as set forth by the Board of Directors and all applicable rules and regulations of the League.

1:08 ANNUAL GENERAL MEETING

1:08:01 During the fall season, the President of this league, with the concurrence of the Board of Directors, shall call for the Annual General Meeting of the league membership. The AGM shall be held no later than January 31st of each year. Written notification to the league membership shall be made at least fourteen (14) days prior to said AGM.

1:08:02 The order of Business, at the Annual General Meeting, shall be as follows:

- A. Call to order
- B. Flag salute and pledge of allegiance
- C. Roll call
- D. Introduction of Guests
- E. Acceptance of minutes of the previous AGM
- F. Reports:
 - 1. President
 - 2. Vice President
 - 3. Registrar
 - 4. Treasurer
 - 5. Secretary
 - 6. Coaching Coordinator
 - 7. Field and Equipment Coordinator
 - 8. Committees
- G. Unfinished Business
- H. Proposals for change of Constitution, Bylaws, and/or General Procedures and Specific Rules
- I. New Business
- J. Election of New Officers
- K. Good of the Game
- L. Adjournment

1:08:03 Each member of the league, who is 18 years of age or older at the time of the vote, shall be entitled to one (1) vote at the AGM. A member must be present at the meeting to vote. Voting by proxy shall not be allowed and only those members of record, in good standing, shall be entitled to voting privileges. The President shall cast a vote only in the case of a tie.

1:08:04 New Board members shall take office at the first Board meeting following the AGM

AGM.1:09 CHANGES

1:09:01 Amendments to the Constitution, By-laws or General Procedures must be presented in writing, thirty (30) days prior to the AGM.

1:09:02 Amendments to the Constitution, Bylaws or General Procedures of the League shall be made at the AGM of the membership, except in such cases as specified by the Bylaws of the League.

1:09:03 An amendment shall be deemed adopted by the affirmative vote of two-thirds (2/3) of the members present at the AGM.

BYLAWS

2:01 BOARD OF DIRECTORS

2:01:01- Members of the league shall nominate thirty (30) days prior to the AGM and elect at the AGM of odd numbered years for the first year served, the President, Treasurer, Public Relations, Younger Coaching Coordinator (8's and under), Younger Registrar (10's and under), who shall serve for a period of two (2) years. At the AGM of even numbered years for the first year served, the Vice President, Secretary, Older Coaching Coordinator (9's and older), Field and Equipment Coordinator, Older Registrar (11's and older) and Referee Coordinator shall be nominated and elected for two (2) year terms. Social Media serve for a period of 1 (one) year or until next AGM.

BOARD MEMBERS AND THEIR DUTIES

- A. President:** The President shall conduct all meetings of the Board of Directors and shall cast a vote only in the case of a tie. The President shall appoint, at the beginning of each year/season, subject to the approval of the Board, the committees and other members-at-large, as needed. The President shall act as the spokesperson for the league, but generally should not. They shall speak on behalf of the Board of Directors without their consensus.
- B. Vice-President:** In the absence of the President, the Vice-President shall preside at the meetings of the Board of Directors. The Vice-President shall chair the Protest, Appeals and Disciplinary (PAD) committee. The Vice-President will also be the League Insurance Officer. The Vice-President will be responsible for completing use permits for the league, including, but not limited to schools and city parks. They must also deliver Insurance Certificates to appropriate locations being used by RBYSL. The Vice-President will also chair the Division 3 Committee. This position shall also be responsible for other duties as directed and approved by the Board of Directors.
- C. Secretary:** The Secretary shall keep an accurate record of all meetings, handle all correspondence, and forward such to the appropriate board member as needed; give notice of all meetings to members and shall maintain the files of this League. The secretary will secure the meeting locations for all board meetings, provide newsletters to current membership, and make copies of current minutes available to the board members at monthly meetings. The Secretary will chair the sponsorship committee, and insure that sponsors are obtained for as many teams as possible, plaques are distributed where appropriate and receipts are mailed to sponsors. This position shall also be responsible for other duties as directed and approved by the Board of Director.

D. Public Relations: The Public Relations person shall direct: publicity, advertising, printing, team pictures and report to the Board. He/she will chair team pictures committee. The Public Relations shall also chair the Fund Raising Committee: The Fund Raising Committee will be responsible for all fund raising activities and will be the primary contact with vendors, etc. for fund raising activities. He/she will be responsible for collecting all monies and depositing it with the treasurer. This position shall also be responsible for other duties as directed and approved by the Board of Directors.

E. Treasurer: The Treasurer shall give a receipt for all monies, which shall be deposited in a recognized bank in the name of RBYSL. All accounts shall be paid by check and shall bear two (2) signatures; one of which shall be the Treasurer's or the President's, the other shall be the President's, Treasurer, or 1 of 4 Board Members as appointed by the President for this purpose. At no time shall related parties be the two signatures on a check. The receipt book and vouchers shall be produced when required by the Board of Directors, properly balanced according to the bankbook or statement, whichever is up to date. The Treasurer shall be responsible also for the preparation of any and all papers pursuant to the Articles of Incorporation, and tax exemption status of this League. The Treasurer shall be bondable by a reputable bonding agency. Copies of the financial statement, along with copies of the most recent bank statements will be made available to the Board members and any interested league member at the meeting where the Treasurer's report is given. If no such person is willing to volunteer, a qualified, bondable, professional shall be hired. The professional will not be a signer on the account.

F. Older and Younger Coaching Coordinators: The Coaching Coordinators will arrange for the training of all coaches: Pre-season-Recruit coaches and organize certification/licensing as per CYSA/District IX guidelines or needed, and hold and arrange meetings prior to the start of each season. During season - He/she will be responsible for maintaining and providing feedback to all coaches and board of directors

as to what is needed. Schedule coaches meetings for all appropriate ages in a timely manner, and be responsible to uphold the RBYSL coaches' manual. Shall be responsible for informing the Board of Directors of the needs of coaches and specialized training; will help recruit new coaches and schedule training for both new and old coaches; ensure coaches know the RBYSL and District IX Playing League rules, regulations, policies and procedures; maintain and implement procedures for the approval, review and discipline of RBYSL coaches. Direct coaches in accordance to league general procedures and specific rules. He/she can appoint age-group coordinators for boys, girls and co-ed teams to assist in the recruitment and development of coaches and communication. He/she will also maintain the lending library of related coaching material. This position shall also be responsible for other duties as directed and approved by the Board of Directors.

G. OLDER AND YOUNGER REGISTRARS: The Registrars shall select and order forms to register players, coaches, referees and teams as per the CYSA requirements, secure and prepare registration sites, schedule volunteers for registration, collect registration fees and deposit receipts with the Treasurer. Registrar shall make regular written reports to the board at the end of each season, i.e. number of players registered, age divisions percentages lost or gained in comparison to other years. He/she shall also forward registration information of players and coaches to the district Registrar no later than three (3) weeks at the commencement of league play. The President may appoint an assistant (non-voting) to the Registrar.

H. Field and Equipment Coordinator: The responsibilities include: laying out and lining of playing fields and insure timely delivery and retrieval of equipment to playing fields. He/she will also be responsible for the storage, inventory, maintenance and repair of all equipment and the ordering of new equipment. He/she will have access to the equipment-shed. He/She will work closely with Red Bluff Union High School District staff to ensure that the restrooms are in good working order and keys are distributed to the members of the Board. He/She will coordinate with Red Bluff Union High School District staff to ensure that the fields are maintained and cared for. He/She may, with Board approval, hire an individual to paint the fields as necessary. The Field and Equipment

Coordinator will be in charge of the Uniform Committee, to ensure its smooth running. This position shall also be responsible for other duties as directed and approved by the Board of Directors.

- I. **Referee Coordinator:** Referee Coordinator during pre-season will recruit referees and organize certification, and hold or arrange to be held, a referee's clinic. During season schedule referee coverage for all appropriate games and post season tournaments, critique referees, handle complaints, keep track of red and yellow cards and schedule all matches for the league during the season, determining time and place. He/she is also responsible for maintaining and providing the Treasurer with information on referee fees to be paid; including current referee information, such as certification, address and phone numbers.
- J. Members at large shall be nominated and elected at the AGM each year, or when appointed by the President. Members-At-Large shall serve for a period of 1 (one) year or until next AGM. Members-At-Large shall take office effective immediately or following the AGM.
- K. Social Media: The Social Media person shall direct: publicity, advertising, printing of flyers, maintaining the web site. He/She will encompass public communications through such internet mediums and websites as Twitter, Facebook, RBYSL App, and any other social media network that allows users to communicate online as well as other forms of electronic communication, This position shall also be responsible for other duties as directed and approved by the Board of Directors. serve for a period of 1 (one) year or until next AGM.

2:01:02 The Board of Directors shall have the right and the authority to suspend, bar completely, or otherwise discipline, any player, coach, manager, team assistant or League officer, from any member team, league or organization, but not to conflict with Article 2:03.

2:01:03 The President, with two-thirds (2/3) approval of the Board, shall appoint a person to fill a vacated Board position. In the case of a vacated President position, the First Vice-President will ascend to the position of President. The President may call an emergency Board meeting in order to fill in a vacated Board position. At the next AGM, all vacated positions, including President, if

vacated, will be up for election regardless of time remaining in office.

2:01:04 No person who has been convicted of any felony, any crime of violence, child abuse or any sex crime or crime of a sexual nature shall not hold any Board of Director's position, committee member, or volunteer position for Red Bluff Youth Soccer League.

2:02 STANDING COMMITTEES

A. RULES AND REVISIONS COMMITTEE: League rules of competition, By-laws.

B. PROTESTS, APPEALS AND DISCIPLINARY COMMITTEE: (All situations)

C. INTERNAL AFFAIRS COMMITTEE: Chaired by a non-board member, applicable to all Board members and its activities.

D. FIELD DEVELOPMENT COMMITTEE

E. UNIFORM COMMITTEE: Gather uniform and lettering bids, and upon obtaining approval of the majority of the Board of Directors, voting in a meeting of the Board, will then be responsible for ordering the uniforms. The Vice-President shall be held responsible for the smooth running of the committee.

F. TOURNAMENT COORDINATOR: Facilitate any tournaments within the boundaries of RBYSL. Coordinate with the Tournament Director of any tournaments within the boundaries of RBYSL to ensure the smooth running of the tournament. Assist coaches with the application process for tournaments and coordinate with District IX for participation in District Cup Competition.

G. Comp Committee: "Refer to Section 2:10 for description"

2:03 REMOVAL FROM OFFICE

2:03:01 The Board of Directors of this league may by two thirds (2/3) vote; recommend impeachment of any Board member to the Internal Affairs Committee, if any of the following conditions persist:

A. Three (3) or more unexcused absences from Board meetings during term.

B. Failure to perform his/her duties as outlined in this Constitution and By-laws.

C. Lack of vigor as a team member of the Board of this League.

D. Conduct unbecoming is any act that could result in litigation against the league for their individual act, may include any act that violates the common laws of the

state.

2:03:02 The Internal Affairs Chairperson must, within two (2) weeks of the impeachment recommendation, form the Committee comprised of the appointed chairman and 5 members not on the Board of Directors, and hold a hearing with the President of the Board of Directors and the Board member who has been recommended for impeachment. After hearing all information, the Internal Affairs Committee may, at the sole option of the Internal Affairs Committee, declare the position held by the impeached individual to be vacant.

2:04 MEMBERSHIP

2:04:01 Any applicant for membership in the League shall submit yearly, with the appropriate fee(s): a properly completed Membership form, prepared in accordance with the current registration instructions and procedures. Proof of date of birth will be required for all players registering for the first time with the League.

2:05 MEETINGS

2:05:01 Regular meetings of the Board of Directors shall be held on a monthly basis on a specific week, day, and time, determined by the call of the President. The agenda for regular meeting shall be as follows:

- A. Call to order
- B. Roll Call
- C. Introduction of guests
- D. Acceptance of the previous meeting's minutes
- E. Correspondence
- F. Treasurers report (first meeting of each month only)
- G. Coordinators' report
- H. Committee reports
- I. Unfinished Business
- J. New Business
- K. Good of the game
- L. Adjournment
- M. Treasurers report (first meeting of each month only)
- N. Coordinators' report
- O. Committee reports
- P. Unfinished Business
- Q. New Business
- R. Good of the game
- S. Adjournment

2:05:02 The Board of Directors shall meet whenever the President deems it necessary, or if he/she is directed to do so by three (3) or more members of the Board of Directors. The meeting called should be no less than 3 days and no more than 7 days out. The items of the agenda must accompany the request.

2:05:03 Only the Board of Directors will vote any motion at the Board of Directors meeting.

2:05:04 Any Members of RBYSL wishing to speak at a meeting regarding new business will be required to submit an Agenda request form to the President 1 week prior to the meeting. Any agenda request form submitted less than one week prior to the meeting will be placed on the agenda for the following month.

2:05:06 Public comments during RBYSL Board meetings will be limited to 5 minutes. Any person/group requiring more than 5 minutes will be required to submit an agenda request form, and upon approval, will be added to the agenda under New Business.

2:06 BOARD QUORUM

2:06:01 At all meetings of the Board of Directors, fifty percent (50%) of the Board of Directors membership shall constitute a quorum for the transaction of business.

2:07 PROTEST, APPEALS, AND DISCIPLINARY COMMITTEE

2:07:01 The Protest and Appeals Committee will hear all protests and appeals and administer disciplinary penalties per CYSA Constitution, Bylaws and Rules and Regulations (most current edition). This committee will consist of the following five (5) members: First Vice-President (as Chairman), competitive coach, referee (age 18 or older), parent and a U-19 player age 18 or older (or a second referee, parent or coach can be used if an age 18 or older U-19 player is unavailable). If the Chairman is associated with the action then proper lineage should be applied. No member, other than the P.A.D. Chairperson, shall be a member of the Board of Directors, nor have any affiliation with the protest, appeal, or disciplinary action being heard, (age group, team, or game association). The P.A.D. Chairperson shall cast a vote only in the case of a tie. The duties of the

committee will include, but not be limited to, the following:

- A. Hearing all protests and appeals.
- B. Review all red cards with the offender present. In the case of a minor player, the parent or guardian and coach must also be present.
- C. Administer proper disciplinary action.
- D. Report all findings, in writing to the Board at the next general meeting.

2:08 DISSOLUTION

Should this League be dissolved, all assets remaining after payments of all debts, shall be distributed to a non-profit fund, foundation or corporation, of the members choosing, which is operated solely for the purpose of the development of youth soccer.

2:09 RULES OF ORDER

Robert's Rules of Order shall be deemed adopted at all meetings of this League, unless agreed to by the participants, in so far as such rules are not inconsistent with, or in conflict with, the Constitution, Bylaws or Rules and Regulations of the League or of any organization with which this League is affiliated.

2:10 COMP COMMITTEE

2:10:01 The Division 3 Committee will consist of 5 members, four (4) Division 3 coaches and/or parents and one (1) Division 4 coach/parent. The committee will be chaired by the Vice President, and will have an acting vice-chair, that will report to the RBYSL Board of Directors. The committee shall meet as necessary.

2:10:02 They will handle the administration of Division 3 teams. They will accept applications, select coaches, with the approval of the Board of Directors, and maintain the letters of intent. Applications must be in writing and received prior to March 31st of that years fall season in which they wish to coach. Coaches that have established tenure with a particular team and age group, will not have to apply nor compete for the continued coaching of that team, provided that over 50% of his/her last rostered team are returning to that same team, age group and division

team. When moving up to the next age group, no matter how many of your last rostered team is moving up, you must re-apply for the selection process. Act within the bylaws and general procedures of RBYSL, CYSA-District IX, Walt Zinko Playing League, CYSA-North and CCSL.

GENERAL PROCEDURES

3:01 AUTHORITIES & RESPONSIBILITIES

3:01:01 The rules contained herein shall govern members of this League in all cases to which they are applicable and in which they are not inconsistent with the Constitution and Bylaws of this League, CYSA, USYS, and USSF. All competitions shall be governed by the rules stated herein unless the rules of a specific competition determine otherwise.

3:01:02 This League may deem fit to include rules and regulations more stringent than those of CYSA, but in no case may rules and regulations be less stringent. RBYSL must submit their rules and regulations for review and approval to the Board of Directors of CYSA.

3:01:03 These General Procedures are in addition and supplementary to the General Procedures as outlined by CYSA in the most recent CYSA Team Manual.

3:02 INSURANCE

3:02:01 All injuries, to be claimed against the medical insurance program, shall be completely reported on the proper insurance claim form. This form shall be obtainable through the CYSA office or the current CYSA Team Manual.

3:02:02 All completed reports on injuries shall be submitted to CYSA's office within thirty (30) days of the injury. The address will be found in the current CYSA Team Manual.

3:02:03 Coaches shall notify this League, as soon as possible, of any injuries for which an insurance claim may be filed.

3:02:04 The coach will provide to the injured player's parents or guardian an insurance questionnaire (included in the coaches kit) to be filled out by the parents or guardian and mailed to CYSA, accompanied with a doctor's statement. No league certification is necessary.

3:02:05 Coaches will not permit a non-registered player to practice or participate in games or tryouts. Coaches are required to carry the registration forms for the players

assigned to them to all practices, games and team functions.

3:02:06 The league will provide Board Members with general liability protection.

3:03 REGISTRATION PROCEDURES

3:04 RULES OF PLAY

3:04:01 Rules of play, except as provided by USYS and its affiliates, the FIFA "Laws of the Game" shall apply to any and all competitions sponsored by this League. Players under ten years of age may play soccer under the auspices of the League in accordance with the rules of CYSA's development player program and modified playing rules for U-6, U-8, and U-10.

3:04:02 Additional modifications will be found in section **4:01** Modified Playing Rules.

3:05 SENDOFF PROCEDURE

3:05:01 If a player is sent off for misconduct, and then the referee shall deliver within 24 hours the player's pass to the league's proper authority (P.A.D. Chairperson), or any League Board Member, along with his/her game report. That player is ineligible until the player pass is returned to the player, upon completion of suspension.

3:05:02 Any individual(s) ejected from a game must appear before the P.A.D. Committee. Both the ejected player(s) and his/her coach must appear at this meeting. The player(s) shall not be permitted to participate in any league games until he/she has appeared before the P.A.D. Committee.

3:05:03 The P.A.D. Committee shall meet each week, as needed, during the season to sit in review of all protests, Appeals, or Disciplinary action that are a result of any league game. In the event that the P.A.D. Chairperson is not available for the meeting, a Coach Coordinator shall chair the P.A.D. for that week only.

3:05:04 The P.A.D. Committee shall have the right to determine the outcome on any game stopped, suspended, or terminated under Law V of the "Laws of the Game" (i.e. replay from the beginning, forfeit, or let stand as is).

3:05:05 The P.A.D. Committee shall determine the disciplinary action to be taken against any league member

found, after review of all pertinent information to be in violation of the Constitution, Bylaws, General Procedures, Specific Rules of the League, CYSA, USYS, USSF, and the "Laws of the Game." League members ejected from the game shall be disciplined, if the ejection was warranted, using as guidelines the "Suggested Penalties" of CYSA's Specific Rules.

3:06 PROTEST AND APPEALS PROCEDURE

3:06:01 Only violations of the Constitution, By-laws, General Procedures and Specific Rules of this League, CYSA, USYS, and USSF, and misapplication of the "Laws of the Game" for outdoor soccer, shall be proper subjects to be considered for action.

3:06:02 PAD proceedings shall be conducted in conformance with the CYSA "Protest, Appeals & Disciplinary Hearing Manual, where appropriate, and with all rules and directives of CYSA.

3:06:03 In all league matters, the league management shall provide procedures for protests, hearing of an appeal and disciplinary matters and not until that procedure has been completed and an adverse decision rendered on the matter in question, will it be forwarded to the District IX Commissioner. Upon rendering a decision the league shall forward a copy of its evidence, findings and decision to the District IX Commissioner for future reference.

3:06:04 Should any person, team, or league desire to appeal any adverse decision; communication shall be from the league to the District Commissioner; from the District Commissioner to the CYSA Protest and Appeals Committee; from the CYSA Protest and Appeals Committee to the USSF Appeals Committee.

3:06:05 Should any hearing body choose not to hear a protest or appeal, that body may, if they desire, refer the matter directly to the next higher authority.

3:06:06 Upon receipt of any adverse decision, appeal may be made to the next higher authority.

3:06:07 Protests or Appeals are to be in writing, representing no more than a fifteen (15) minute oral presentation, and delivered to the P.A.D. Chairperson of the RBYSL within two (2) calendar days (Sundays and holidays excluded) following the date of the league game being protested, or disciplinary action being appealed.

A. The protest or appeal fee shall be established at twenty-five dollars (\$25.00), and must accompany the written protest or appeal.

B. The protest or appeal fee shall be returned if the protest or appeal is upheld. This fee shall be retained if the protest or appeal is denied, unless a higher authority overrules the decision.

C. Upon receipt of the protest, appeal, or ejection report, the P.A.D. Chairperson shall inform all affected parties (player, coaches, and referees), and P.A.D. Committee members and give notice of the date and time of the P.A.D. Meeting, or Board Meeting (in the case of an appeal.)

D. Each party shall have fifteen (15) minutes for an oral presentation (as many as three (3) spokespersons are allowed, but the total presentation remains fifteen (15) minutes). Both teams will be heard as well as the referee for a total oral presentation time of forty-five (45) minutes maximum. All may be present if they wish. The protesting or appealing party must be present. All comments shall be addressed to the P.A.D. Committee or Board of Directors.

E. The decision of the P.A.D. Committee, may be given to the interested parties at the conclusion of the hearing, but must be given in writing within 7 days of the hearing and forwarded to the President of the Board of Directors.

3:06:08 The RBYSL Board of Directors shall set a date for the hearing of an appeal. Such a date shall be within seven (7) days of receipt of said appeal.

3:06:09 The RBYSL Board of Directors shall consider all pertinent information arising out of an appeal of the P.A.D. disciplinary action. The parties involved shall have the

opportunity to present their case. The decision of the RBYSL Board of Directors shall be conveyed, in writing, to the party initiating the appeal within seven (7) days of the hearing. This decision may be appealed as outlined in CYSA's General Rule 3:09:03 and USSF Rule 2013 for appeals beyond the league and state level. A copy of the decision along with all pertinent information and findings shall be filed with CYSA and RBYSL.

3:06:10 Failure to comply with any deadlines will render any protest or appeal null and void.

3:06:11 No person(s) associated with the operation of this league at any level (team, league, district, and state) may invoke the aid of the courts of any state or of the United States without first exhausting all available remedies within RBYSL, CYSA, USYS, and USSF.

3:06:12 For violation of Rule 3:06:11, the offending party (ies) shall be subject to the sanctions of suspension and fines and shall be liable for all expenses incurred by RBYSL.

3:07 COACHING REQUIREMENTS

3:07:01 The Coaching Coordinator(s) will arrange all coach's clinics and will ensure the certification of all coaches and assistant coaches. These classes will be at the league expense up to an "E" certificate. The Board of Directors must approve all certificates beyond "E".

3:07:02 Coaches are to fill out insurance forms on any injury (game or practice) and are to notify the League insurance officer within twenty-four (24) hours of the injury.

3:07:03 Coaches are to adhere to the following player disciplinary policy:

1. A coach may unilaterally suspend a player up to two game for any of the following reasons:
 - a. Continued unexcused absences from practices or games.
 - b. Unexcused tardiness or leaving games or practices early.
 - c. Poor sportsmanship or conduct shown during practices or games.
2. Coaches will keep a written record of attendance and

report any disciplinary problems of his/her players and report any suspended player to the Coaching Coordinator.

3. Coaches suspending a player for the second time in one season will report the player's name to the P.A.D. Committee. A coach does not have the authority to dismiss a player from a team.
4. The P.A.D. Committee may dismiss a player from the league by being in violation of item number 3 above.
5. A dismissed player may appeal his/her dismissal to the Board of the League within seventy-two (72) hours after being informed of this notice.

3:07:05 The Board of Directors approves all coaches. They also have the jurisdiction to remove a coach if necessary. In the event that there is more than one coach for a particular age group and/or team the Board of Directors will use the following selection guidelines:

- Number of years coaching and what age groups.
- Number of years coaching competitive teams.
- Coaching certification.
- Referee certification.
- Time and history with RBYSL.
- Tenure with that team.
- What is best for the children of the age group involved.

3:07:06 Coaches are not allowed on the playing field during a game without the referee's permission.

3:07:07 Only the coach and/or assistant coaches may be within two yards of the playing area.

3:07:08 All coaches should have an "F" coaching certificate by the beginning of the season. As coaches progress with their teams, it is encouraged that they pursue the following certificate schedule:

- U-6, U-8 "F" Certificate
- U-10, U-12 "E" Certificate
- U-14 to U-19 "E/D" Certificate

3:07:9 No person who has been convicted of any sex crime or crime of a sexual nature, any crime and/or child abuse shall act as a coach, assistant coach or assist in the coaching of any team.

3:08 REFEREE RESPONSIBILITIES

3:08:01 Officials will have control of the game. They may eject a player, coach or a spectator from the game. The referee may ask the coach to speak to an unruly spectator.

3:08:02 Referees shall wear their complete official uniform at all times. Additional clothing may be worn underneath the uniform.

3:08:03 Referees shall start all games on time. This means all paperwork, equipment checks, choosing of goals, etc. must be completed before kickoff time.

3:08:04 Referees shall be familiar with and impose all rules of the game as described in FIFA except where modified in CYSA bylaws or by this League.

3:08:05 Referees shall use the correct hand signals, including those for direct and indirect kicks.

3:08:06 The center referee for each game will be noted on the game schedule. His/her decision shall be final in matters regarding player's equipment, game forfeitures, etc.

3:08:07 Scores shall be kept by the referee on the form provided. At the end of the game each team's score shall be added up and written in the space provided and the officials shall sign the card. The cards will be returned to the designated location provided by the Referee Coordinator.

3:08:08 After the last game on each field the referee shall be responsible for seeing that all equipment is in the referee box on each field.

3:08:09 Any referee not following these rules may face disciplinary action by the League, which may include withholding of game payments, being excluded from future refereeing, etc.

3:08:10 **Protests** can only be made on laws of the game, and not on a judgment.

3:09 UNIFORM RESPONSIBILITIES

3:09:01 Coaches will not wear their referee jerseys while coaching during any league game.

3:09:02 Besides the required uniform, studded shoes or tennis shoes are recommended. The following items will not be allowed: toe cleats, street shoes, jewelry, barrettes, or casts on any part of the body. It is recommended that children with braces wear a mouthpiece. No earrings or any other type of body piercing are allowed to be worn during a game.

3:09:03 Shirts, socks and shorts will be the same color of the team the child plays on.

3:09:04 Clothes may be worn under the official uniform, not to conflict with the opposing team colors.

3:09:05 Competitive teams will individually be in charge of their own uniforms. Each Fall Season, the league will deposit into the team accounts of all Competitive teams an amount equal to the price the league paid for uniforms for that specific season for which player registered to that particular team.

3:09:06 If a competitive team decides to play Spring CCSL league, the RBYSL will charge registration fees the same as recreational teams who play in the Spring minus the uniforms since they already have them.

3:10 TEAM SELECTION

3:10:01 The Board of Directors will develop and apply a system for the development and structure of non-competitive teams. The ultimate goal of the team selection process will be *balanced teams*.

3:10:02 Competitive teams will be selected by way of try-outs conducted by a pre-approved coach of the league. Try-outs for each fall season will be completed by the third week in May, with completed rosters submitted to the league registrar by the last day in May.

If 18 or less players for any age group are available, no

try-outs will be necessary. If 18 or less players for any age group are available and the coach chooses to conduct a try-out, the coach will be encouraged to roster all registered players, but will not be required to roster all 18 players.

All children or parents of any particular age group shall be notified of the date, time and place for the try-outs by the coach. At minimum an informational flyer made available for viewing at all fall sign-ups will suffice.

3:10:03 Teams and/or coaches who have applied to RBYSL to bring a team and/or coaches from another league to RBYSL will be placed on probationary status and will be required to reapply every year for the first three years to remain in RBYSL jurisdiction. After the three year probation is completed, the team and/or coaches will be held to the same requirements as described in bylaw **2:10:01**.

3:11 GUILDLINES FOR TEAM FUNDRAISING

3:11:01 A representative of the team shall submit a clear and concise "Statement of Intentions", to the Red Bluff Youth Soccer League (RBYSL) Board of Directors. This statement should clearly define any fundraising activities and the intended use of any money raised as an outcome of these activities. It is strongly recommended that a parent/guardian of all rostered players receive a copy of the "Statement of Intentions" prior to any fund raising activities. It is suggested that the parent/guardian acknowledge their acceptance of this "Statement of Intentions" and a written record of their acknowledgement is kept with the team records. This should eliminate any possible miscommunications, between the coach, the players, and the parent/guardian in regard to team fundraising activities.

1. The "Statement of Intentions" will identify a team representative who will function specifically in a financial capacity. This team representative will be responsible for turning in all funds received, earned, or donated to your specific team while associated with RBYSL, Inc., to the RBYSL Treasurer.

2. The statement will also include names of persons authorized to withdraw money from the account.

3. All monies raised will be accounted for and maintained by the RBYSL treasurer. The treasurer will provide, upon request, a copy of the team's account. All money raised will be immediately turned over to the treasurer for accountability.

4. All unspent funds on account with RBYSL will stay

with the coach/team, provided he/she returns to coach for the same team within the same division (Comp or Rec) in the next fall season. If the coach/team of record does not return the next fall season or changes Divisions; the funds will be deposited into RBYSL Field Development Account at the discretion of the Board.

5. United States Youth Soccer Association Membership Form 1601 (the yellow player-registration form), with the original parent/guardian signature shall be present at all team fundraising events.

6. RBYSL team accounts will be allowed to maintain a negative balance for no longer than 20 days. Extensions may be granted with RBYSL board approval.

7. Each team will be required to have any outstanding balances resolved one month prior to the end of each season.

3:11:02 All fundraising within RBYSL territory shall be at the discretion of the Board of Directors. The Board will determine if it is necessary to collect a fee for its liability i.e. use of fields, equipment, or insurance issues.

3:12 REIMBURSEMENT PROCEDURE

3:12:01 Receipts must be submitted for all expenses. No reimbursement will be issued without a receipt. All receipts need to be submitted to the league treasurer at a board meeting and in a timely fashion, not to exceed 60 days from time of incurred expense.

3:12:02 Expenditures not in the budget must be pre-approved by the Board of Directors. Emergency circumstances will need to be articulated at the next Board meeting. The Board should be notified, by e-mail and/or phone, if a budgeted expenditure is being used between meetings. **SPECIFIC RULES**

4:01 MODIFIED PLAYING RULES

4:01:01 The rules contained within these Specific Rules apply to games and teams playing within the RBYSL league and not to teams playing in District leagues.

4:01.02 The 8's and under division will play on a field no longer than thirty (30) yards and no wider than twenty (20) yards. 10's and under divisions will play on a field no longer than forty-seven (47) yards and no wider than thirty (30) yards. 12's and under divisions will play on a field no longer than seventy-five (75) yards and no wider than forty-seven (47) yards. The older divisions will play on a field of one hundred and twelve (112) yards in length and seventy-five (75) yards in width and only of these fields are available.

4:01.03 Teams do not have to play with an equal amount of players.

4:01.04 Reasons for game forfeiture:

1. Having less than seven (7) players to start a game.
2. Not being on the field with enough players by fifteen (15) minutes to game time.
3. Not having a coach or assistant coach with medical releases for each child on the field.

4:01.05 Each child shall play a minimum of half of each game (for Division 4 Age Groups) with the following exceptions: Injury, illness, disciplinary action or parental request.

4:01.06 No slide tackling will be allowed in the 8's and younger divisions.

4:01.07 Offside will not be called in the U-6 or U-8 divisions.

4:01.08 Substitutions can be made at the following times:

1. Prior to a throw-in, in your favor or if the other team is subbing on their throw in.
2. Prior to a goal kick, by either team.
3. After a goal, by either team.
4. After an injury where the referee stops play, by either team.
5. At half-time

When a referee stops play to administer a caution, the cautioned player only may be substituted.

Substitutions for 8's and younger can be made at any stoppage of play. Players should leave the field before substitutes are allowed to enter. (9's and 10's) teams can play with 7 including a goalie or less on the field, depending on the number of players rostered or showing up for the game. Both coaches must agree prior to the start of the game, and the referee must be notified. (11's and 12's) can also reduce the number of players on the field, under the same circumstances and restrictions.

4:01.09 RAINOUTS, FIRE OR NATURAL DISASTER: Referees and Recreation Coaches shall call the League phone 529-BALL for playing status of games. First games played on Saturdays will be declared canceled at the discretion of the senior referee on the field or League Official. Make-up will be rescheduled for the competitive divisions and for non-competitive if possible.

4:01.10 All RBYSL teams playing in District leagues will abide by all special District IX policies, rules and procedures. Any RBYSL special rules will be superseded by the District IX league rules.

4:02 LENGTH OF GAMES:

4:02.01 The length of league games shall be as follows: (if weather is a factor, i.e. heat, rain, smoke, etc., the game time can be shortened, at the agreement of both coaches.

(7's and under) Four 8 minute halves, with 5 minute half-time

(8's) Three 15 minute halves, with 5 minute half-time

(9's & 10's) Two 25 minute halves, with 10 minute half-time

(11's & 12's) Two 30 minute halves, with 10 minute half-time

(13's & 14's) Two 35 minute halves, with 10 minute half-time

(15's & 16's) Two 40 minute halves, with 15 minute half-time

(17's, 18's & 19's) Two 45 minute halves, with 15 minute half-time All half-times shall be five (5) minutes in length.

4:02.02 During league play no overtimes will be allowed, as ties will stand.

4:03 GENERAL

4:03:01 The consumption of any alcoholic beverages, immediately before, during or immediately after the playing of any youth game, or any league meeting is expressly prohibited.

4:03:02 No smoking within 25 feet of playing field, including all practice areas. There will be no smoking on any school grounds.

4:03:03 No registration refunds after August 1st of the fall season or April 1st of the spring season, without Board approval. A \$12.50 (\$12.50 is the CYSA fee per player) insurance fee will be deducted from all approved refunds, where applicable.

4:03:04 The RBYSL and/or coaches will NOT be held responsible for any personal possessions brought to the soccer playing/practice fields.

4:03:05 Any rules not covered will be referred to the CYSA MANUAL.

4:03:06 The Field Development Account is an exclusive account for the development and maintenance of soccer fields. In the event that money is borrowed from this account for operating expenses, the borrowed money must be replaced within one month.

